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FORM 1/2

NON OFFICIAL STAND CONSTRUCTION

3. RAW SPACE PACKAGE (NON OFFICIAL CONTRACTOR)

Both the exhibitor and contractor are responsible for dismantling and removing the stand structure, in accordance with the stipulated timing on "Exhibition Schedule". All debris and carpets must be cleared by the exhibitors and/or their contractor by the time stated. Failure to do so may result in the exhibitors and/or their contractors being liable for service fees incurred.

The contractor must submit all plans before the deadline 15 July 2023 for approval. This includes detailed drawings of elevations, layout and perspective with dimensions illustrating the design on the stand. Locations of all equipment/machinery on display must be included on the layout. Any booths with coverage ceilings or double story designs will require special approval by the relevant authorities.

Nominated Contractor: _____
Address: _____
Tel: _____ Fax: _____ E-mail: _____
Contact Person: _____ Signature: _____ Date: _____

Important Notice:

1. It is understood that all electrical and piping installation must be carried out by the official contractors and as exhibitor and contractor, agree to abide by all the Rules and Regulations of the exhibition, particularly in respect of those stipulated in the term and regulation section of the Exhibitor Manual.
2. **Non official contractor will be required to pay USD 20.00 per square meter for administration fee.**
3. The ORGANIZER reserves the right to stop any Exhibitor and/or their contractor from working within the exhibition hall before their stand design drawings are approved.
4. All construction above 2.4m for height must be submitted to official contractor for approval. No Exhibitors may place any display material and exhibit or allow dividing wall or any part of their stand design and fittings beyond their contracted boundary.

Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____



FORM 1/3

DEADLINE: 30 June 2023

Please Return Form to:

COSMOS AV CO., LTD.

Attn: Ms. Angela Yong

E-mail: 20abc@cosmos-av.com

20TH ASIAN BATTERY CONFERENCE 2023

CONTRACTOR BADGES FOR NON OFFICIAL CONTRACTOR

The Organizer will provide Contractor's Badges which can be collected from the management booth.

Each contractor's badges / passes will be charged at USD 5.00 per pass.

Please provide below the details of all personnel from your company and associated companies who will be manning the exhibition stand. No person will be allowed in the hall without the passes, this is to ensure security measures throughout the exhibition.

(Please attach a separate sheet to this form if given space is insufficient.)

COMPANY	NAME OF PERSONNEL	JOB TITLE

Payments: Telegraphic Transfer – Please make payment in USD to the following account: COSMOS AV CO., LTD. Bank Name: UNITED OVERSEAS BANK (THAI) PUBLIC COMPANY LIMITED (UOB) Account No.: 749-165-107-9 , Account Type: SAVING , Swift Code: UOVBTBHK Credit Card – Merchant fee of 4% will be added to the final amount.	
<input type="checkbox"/> For Onsite Order: Cash Only.	

Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____



FORM 1/4

DEADLINE: 30 June 2023

Please Return Form to:

COSMOS AV CO., LTD.

Attn: Ms. Angela Yong

E-mail: 20abc@cosmos-av.com

20TH ASIAN BATTERY CONFERENCE 2023

BOOTH CONSTRUCTION CONTRACTORS FORM (NON OFFICIAL CONTRACTOR)

Please tick (✓) as appropriate:

We do require Outside Contractor

Please complete this form and return it to the Official contractor .If you are using a contractor other than the Official Contractor for your booth construction and/or interior design.

Details of Stand Fitting Contractor / Stand Decorator

Name of Appointed Contractor	
Address	
Tel	Fax
E-mail	Mobile
Contact Person	Booth No

No.	Item	Unit Price (USD)	Total Booth Area (Sqm)	Total(USD)
1	Refundable Performance Bond (a) 6sqm to 36sqm USD 1,500.00		sqm	
2	Non-refundable Administrative Fee	20.00 / sqm	sqm	

Please Note:

- For "Space only", please submit technical drawings in duplicate (original drawings and not facsimile copies) or email in JPEG file to the Official Contractor at 20abc@cosmos-av.com
- For shell scheme booths such drawings are only required if upgrading work is being carried out.
- All contractor other than the Official Contractor, must place a:
 - a. Refundable Performance Bond of no less than USD 1,500 per stand
 - b. Non-refundable Administrative Fee of USD 20.00 per sqm
 - c. Sign an undertaking to guarantee conduct, proper schedule of production and observance of the exhibition and the hall regulations.

<p>Payments: Telegraphic Transfer – Please make payment in USD to the following account: COSMOS AV CO., LTD. Bank Name: UNITED OVERSEAS BANK (THAI) PUBLIC COMPANY LIMITED (UOB) Account No.: 749-165-107-9, Account Type: SAVING, Swift Code: UOVBTHBK</p> <p>Credit Card – Merchant fee of 4% will be added to the final amount.</p> <p><input type="checkbox"/> For Onsite Order: Cash Only.</p>	
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Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____



FORM 2

DEADLINE: 30 June 2023

Please Return Form to:

COSMOS AV CO., LTD.

Attn: Ms. Angela Yong

E-mail: 20abc@cosmos-av.com

20TH ASIAN BATTERY CONFERENCE 2023

ELECTRICAL SERVICE

- Orders are valid only when accompanied by full remittance. Payment could be made by telegraphic transfer (See Payment Details)
- Please note that withholding & government taxes, if any, shall be borne by the client. Invoices will be subjected to a bank charge of USD 30 (Orders above USD 3,000) for payment via telegraphic transfer.
- Amount paid are non-refundable should the event is being cancelled or participant withdraw one month prior to the event.

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Only the official contractor is permitted to undertake electrical work from the source of supply in the exhibition hall.

The Standard Shell Scheme Package includes one (1) 5Amp/220V 50Hz AC Socket and two (2) Fluorescent 40W. Kindly order your additional requirements only.

NO	ITEM	ADVANCED RATE (USD) Submit on/before 30 June 2023	STANDARD RATE (USD)	ON SITE RATE (USD)	QTY	TOTAL (USD)	
Section A : Equipment service / Plus individual fitting, exclusive of power							
*Electricity supply (non-24hrs) for event period only							
ELECTRIC							
EA-001	2 pin Local power socket	8.00	12.00	16.00			
EA-002	Power Supply Line	5.00	7.00	10.00			
EA-003	Spotlight (Long Arm/Short Arm)	40.00	56.00	73.00			
EA-004	Flood light	56.00	79.00	103.00			
EA-005	2Amp/220V /440W	40.00	56.00	73.00			
EA-006	4Amp/220V /880W	48.00	68.00	89.00			
EA-007	6Amp/220V /1,320W	56.00	79.00	103.00			
EA-008	10Amp/220V /2,200W	64.00	90.00	117.00			
EA-009	16Amp/220V /3,500W	72.00	101.00	132.00			
EA-010	20Amp/220V /4,400W	80.00	112.00	146.00			
EA-011	32Amp/220V /7,000W	56.00	79.00	103.00			
* Subject to 10% VAT		Total Cost Before VAT					
		10% VAT					
		Total Cost Including VAT					
Please indicate the locations of the above requirement on the Service Location Plan. (Form 4)							
Payments: Telegraphic Transfer – Please make payment in USD to the following account: COSMOS AV CO., LTD. Bank Name: UNITED OVERSEAS BANK (THAI) PUBLIC COMPANY LIMITED (UOB) Account No.: 749-165-107-9 , Account Type: SAVING , Swift Code: UOVBTHBK Credit Card – Merchant fee of 4% will be added to the final amount.							
<input type="checkbox"/> For Onsite Order: Cash Only.							



REVERSE OF FORM 2 – ELECTRICAL SERVICE

Section B : Temporary Power Supply for BARE SPACE STAND (BUILD-UP ONLY)						
1.	10Amp/220V/2,200W	56.00	79.00	99.00		
* Subject to 10% VAT		Total Cost Before VAT				
		10% VAT				
		Total Cost Including VAT				
Please indicate the locations of the above requirement on the Service Location Plan. (Form 4)						
Payments: Telegraphic Transfer – Please make payment in USD to the following account: COSMOS AV CO., LTD. Bank Name: UNITED OVERSEAS BANK (THAI) PUBLIC COMPANY LIMITED (UOB) Account No.: 749-165-107-9 , Account Type: SAVING , Swift Code: UOVBTHBK Credit Card – Merchant fee of 4% will be added to the final amount.						
<input type="checkbox"/> For Onsite Order: Cash Only.						

Important Note

1. All items ordered are on rental basis & exhibitors will therefore have to be responsible and liable for any damage or loss.
2. All prices quoted include approval fee, installation and standby maintenance.
3. All lighting connection works must be done by the Official Electrical Contractor. Without any exception, all electrical installation must confirm strictly to the required safety regulations. Exhibitors including those who provide their own lighting fixtures will be charged lighting connection fees accordingly.
4. Lighting connection for LED bulb is max. for 2 fittings per connection and LED strip is max. 2m length per connection.
5. POWER POINTS ARE FOR NON-LIGHTING PURPOSES. Usage of such points for any lighting purposes will incur charges as stated rate above.
6. A socket must be used for one exhibit at a time. Multi-point connection is STRICTLY PROHIBITED to prevent the risk of power overload.
7. Where is not otherwise stated, the prices are for the duration of the exhibition day(s).
8. A surcharge 50% will be imposed for all after deadline orders & on-site orders. Priority will be given to advance orders.
9. A surcharge of 100% of electrical equipment will be added if you require 24-hours operating services.
10. Exhibitors with very sensitive equipment are advised to bring their own stabilizer to cater for voltage or frequency fluctuation.
11. Any complaints regarding electrical rental/installations must be lodged the day before exhibition commences. Otherwise all items are deemed to have been received in good order.
12. Check that your equipment can operate on the above electrical specifications. Non-standard items will not be locally available. You should bring with you adaptors or regulators if necessary.
13. All electrical connection to equipment must be tested and approved by the Organizer's appointed licensed engineer prior to the turning on of the power supply. The Organizer reserves the right to terminate the power supply to any installation which are found dangerous or may cause any disruption to the power supply.
14. If you have special machinery or equipment which require high power consumption, please contact the Organizer.
15. Customer must be fully responsible for any damage occurred from improper usage or self-connecting.
16. There will be no refund for any cancellation.

Company Name : _____ Stand No: _____
 Address : _____
 Tel : _____ Fax: _____ Email: _____
 Authorized by : _____ Signature: _____ Date: _____

Flood Light



Short / Long spot light



Fluorencence Tube



Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____



The following information must be completed by Exhibitors if three-phase electrical service is ordered:

MACHINE / EQUIPMENT REFERENCE	VOLTAGE	NO. OF MOTORS	RATING OF MOTOR (HP / KW)	METHOD OF STARTING	STARTING / RUNNING LOAD (AMPS)

Starting Method for Machines:

All motors must have independent automatic protection against excessive current, using one of following starters:

Up to 5H p - Direct On Line

5H p to 25 H p - Star Delta

5Hp and above - Auto-transformers

Exhibitors are requested to attach this Form, the technical specifications of each machine, showing full electrical requirements and, where applicable, details of heaters or other equipment which may be incorporated. Exhibitors should also include details of computers or other equipment which may require special supplies.

Indemnity Clause:

All risks associated with goods & services supplied by the Company in the Contract shall, unless expressly agreed by the Company in writing, pass to the Exhibitor on delivery or installation. The Company is under no liability for personal injury to the Exhibitor or its servants, agents, invitees or licensees no matter how they are caused save that this exclusion of liability shall not apply if caused by the negligence of the Company. The Company is under no liability for the loss of or damage to exhibits or to property owned by the Exhibitor, its servants, agents, invitees, or licensees no matter how it is caused. The indemnity provided under this clause shall survive the termination of this contract and is in addition to any other remedy which the Company is entitled to under the law.

Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____



FORM 3

DEADLINE: 30 June 2023

Please Return Form to:

COSMOS AV CO., LTD.

Attn: Ms. Angela Yong

E-mail: 20abc@cosmos-av.com

20TH ASIAN BATTERY CONFERENCE 2023

FURNITURE SERVICE

- Orders are valid only when accompanied by full remittance. Payment could be made by local cheque, bank draft, telegraphic transfer (See Payment Details)
- Please note that withholding & government taxes, if any, shall be borne by the client. Invoices will be subjected to a bank charge of USD 30 (Orders above USD 3,000) for payment via telegraphic transfer.
- Amount paid are non-refundable should the event is being cancelled or participant withdraw al one month prior to the event.

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

The Standard Shell Scheme Package includes one (1) Information Counter, two (2) Chairs and one (1) Wastepaper Basket. Kindly order your additional requirements only.

CODE	DESCRIPTION OF SERVICES / ITEMS	UNIT COST * (USD)	QTY	TOTAL (USD)
* Subject to 10% VAT		Total Cost Before VAT		
		10% VAT		
		Total Cost Including VAT		
Please indicate the locations of the above requirement on the Service Location Plan. (Form 4)				

PAYMENT (Please select preferred method of Payment)

Payments: Telegraphic Transfer – Please make payment in **USD** to the following account:
COSMOS AV CO., LTD. Bank Name: **UNITED OVERSEAS BANK (THAI) PUBLIC COMPANY LIMITED (UOB)**
 Account No.: **749-165-107-9**, Account Type: **SAVING**, Swift Code: **UOVBTHBK**

Credit Card – Merchant fee of 4% will be added to the final amount.

For Onsite Order: Cash Only.

Indemnity Clause:

All risks associated with goods & services supplied by the Company in the Contract shall, unless expressly agreed by the Company in writing, pass to the Exhibitor on delivery or installation. The Company is under no liability for personal injury to the Exhibitor or its servants, agents, invitees or licensees no matter how they are caused save that this exclusion of liability shall not apply if caused by the negligence of the Company. The Company is under no liability for the loss of or damage to exhibits or to property owned by the Exhibitor, its servants, agents, invitees, or licensees no matter how it is caused. The indemnity provided under this clause shall survive the termination of this contract and is in addition to any other remedy which the Company is entitled to under the law.

Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____







FURNITURE PRICE LIST





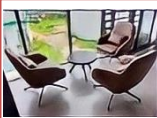




CODE	DESCRIPTION	ADVANCED RATE (USD) Submit on/before 30 June	STANDARD RATE (USD)	ONSITE RATE (USD)	QTY	AMOUNT (USD)
TABLE						
PA-001	Lockable Desk size 100*50*75	48.00	68.00	89.00		
PA-002	Round Glass Table white/ Aluminium	50.00	70.00	91.00		
PA-003	Round Wooden Table	40.00	56.00	73.00		
PA-004	Round Wooden Table (High Stand)	48.00	68.00	89.00		
PA-005	Information Desk size 100*50*75	48.00	68.00	89.00		
CHAIRS						
UC-001	Folding Chairs size 45*80*45	8.00	12.00	16.00		
UC-002	Chantel chair	16.00	23.00	30.00		
UC-003	High metal chair	24.00	34.00	45.00		
UC-004	High Stool	48.00	68.00	89.00		
UC-005	Cushion table set (1 Table 3 Chairs)	288.00	404.00	526.00		
UC-006	Coffee table set (1 Table 4 Chairs)	144.00	202.00	263.00		
UC-007	Stool set (1 Table 4 Chairs)	144.00	202.00	163.00		
UC-008	Sofa 1 seater (50 units available)	80.00	112.00	146.00		
UC-009	Sofa 3 seater (50 units available)	112.00	157.00	205.00		
UC-010	Low Glass Table	40.00	56.00	73.00		
SHELF						
SC-001	Large Display Shelf with Acrylic Walls	240.00	336.00	437.00		
SC-002	Small Display Shelf with Acrylic Wall	192.00	269.00	350.00		
SC-003	Shelves	80.00	112.00	146.00		
SC-004	3 Tier Plinth size 150*100*150	192.00	269.00	350.00		
SC-005	5 Tier Plinth size 200*100*170	240.00	336.00	437.00		
ACCESSORIES						
UA-001	Brochure Rack	48.00	68.00	89.00		
UA-002	New carpet (price per sqm)	8.00	12.00	16.00		
UA-003	Used carpet (price per sqm)	4.00	6.00	8.00		
* Subject to 10% VAT				Total Cost Before VAT		
				10% VAT		
				Total Cost Including VAT		
Please indicate the locations of the above requirement on the Service Location Plan. (Form 4)						

FURNITURE CATALOGUE

TABLE

 PA-001 Lockable Desk size 100*50*75	 PA-002 Round Glass Table white/ Aluminium	 PA-003 Round Wooden Table	 PA-004 Round Wooden Table (High Stand)	 PA-005 Information Desk size 100*50*75
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CHAIRS

 UC-001 Folding Chairs size 45*80*45	 UC-002 Chantel chair	 UC-003 High metal chair	 UC-004 High Stool	 UC-005 Cushion table set	 UC-006 Coffee table set (1 Table 4 chairs)
 UC-007 Stool set	 UC-008 Sofa 1 seater (50 units available)	 UC-009 Sofa 3 seater (50 units available)			

SHELF

 SC-001 Large Display Shelf with Acrylic Walls	 SC-002 Small Display Shelf with Acrylic Wall	 SC-003 Shelves	 SC-004 3 Tier Plinth size 150*100*150	 SC-005 5 Tier Plinth size 200*100*170
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ACCESSORIES

 UA-001 Brochure Rack	 UA-003 New / Used carpet
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FORM 4

DEADLINE: 30 June 2023

Please Return Form to:

COSMOS AV CO., LTD.

Attn: Ms. Angela Yong

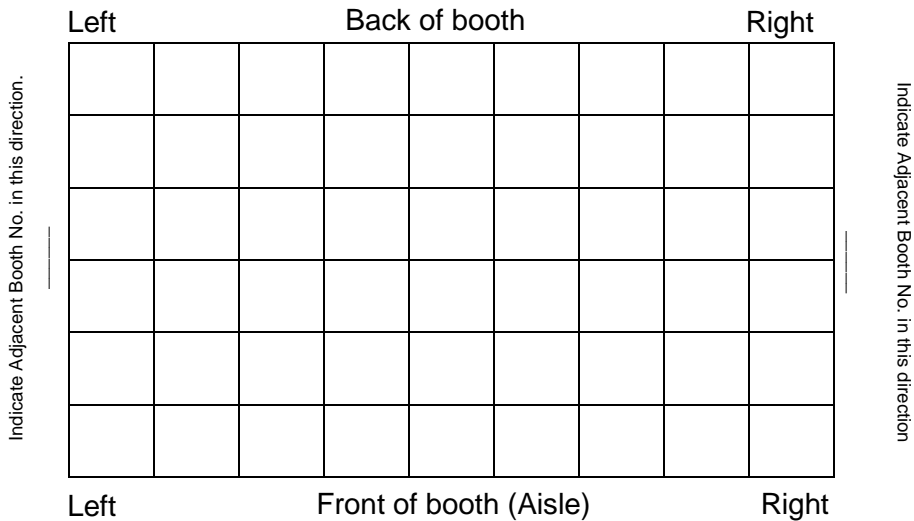
E-mail: 20abc@cosmos-av.com

20TH ASIAN BATTERY CONFERENCE 2023

SERVICE LOCATION PLAN

This form must be completed and returned by Exhibitors. (Please type / write in block letters.)

1. Indicate clearly the location of your utilities such as power outlets, spotlights, water and compressed air on this Form.
2. It is imperative that you complete this form as it will be used to install your requirements in the correct locations before you arrive on-site
3. Please ensure that the positions of the lights are on the wall or fascia (unless your booth has an interior structure to which the lights can be attached).
4. If the location plan of any service is not submitted with the order form before the stated deadline, it will be placed at the discretion of the Official Contractor.



Legend (Use only the items applicable):

- | | | | | | |
|----------|--------------------|-----------|-----------------------|----------|------------------------|
| | SPOTLIGHT | | FLUORESCENT LIGHT | B | BREAKER |
| | SPOTLIGHT WITH ARM | F | FLOODLIGHT | N | CONNECTING (by Cosmos) |
| E | ELECTRICAL SUPPLY | CA | COMPRESSED AIR SUPPLY | | OUTLET |
| W | WATER SUPPLY | D | DRAINAGE | | |

Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____



FORM 5

DEADLINE: 30 June 2023

Please Return Form to:

COSMOS AV CO., LTD.

Attn: Ms. Angela Yong

E-mail: 20abc@cosmos-av.com

20TH ASIAN BATTERY CONFERENCE 2023

AUDIO VISUAL EQUIPMENT SERVICE

1. Orders are valid only when accompanied by full remittance. Payment could be made by local cheque, bank draft, telegraphic transfer (See Payment Details)
2. Please note that withholding & government taxes, if any, shall be borne by the client. Invoices will be subjected to a bank charge of USD 30 (Orders above USD 3,000) for payment via telegraphic transfer.
3. Amount paid are non-refundable should the event is being cancelled or participant withdraw al one month prior to the event.

This form must be completed and returned by Exhibitors. (Please type / write in block letters.)

1. Standard cables for equipment connection not exceeding 2m will be provided. Should you require the cable to be longer than 2m, it will be quoted separately.
2. The below quoted price does not include electrical supply.

CODE	DESCRIPTIONS	ADVANCED RATE (USD) Submit on/before 30 June	STANDARD RATE (USD)	ON SITE RATE (USD)	NO. Required	AMOUNT (USD)
Plasma and LCD Screens						
TV-001	Plasma 55" with HDMI port & TV Stand	450.00	630.00	819.00		
TV-002	Plasma 65" with HDMI port & TV Stand	600.00	840.00	1,092.00		
* Subject to 10% VAT				Total Cost Before VAT		
				10% VAT*		
				Total Cost Including VAT		

PAYMENT (Please select preferred method of Payment)

Payments: Telegraphic Transfer – Please make payment in **USD** to the following account:

COSMOS AV CO., LTD. Bank Name: **UNITED OVERSEAS BANK (THAI) PUBLIC COMPANY LIMITED (UOB)**

Account No.: **749-165-107-9**, Account Type: **SAVING**, Swift Code: **UOVBTHBK**

Credit Card – Merchant fee of 4% will be added to the final amount.

For Onsite Order: Cash Only.

Important Note:

1. The above prices are for rental basis only. (Not exceed 3 show days)
2. There will be no refund for cancellation.
3. The standard power supply is 220V with approximately 10% fluctuation. For safety of your equipment, please use stabilizer.
4. No modification on equipment are allowed. In case of damage, exhibitors will be liable for penalty at 20 times of listed price.

Company Name : _____ Stand No: _____

Address : _____

Tel : _____ Fax: _____ Email: _____

Authorized by : _____ Signature: _____ Date: _____